



ADMISSIONS CHECKLIST

- OPEN HOUSE: Attend a pre-scheduled Open House to tour our facility. See and hear about our curriculum. Meet teachers, board members and current parents.
and/or
- SCHOOL TOUR: Schedule a tour with the Admissions Department to see our facility and observe the classrooms.
- APPLICATION: Submit an application along with the \$90 registration/testing fee, payable to Park Street School, by January 4. Upon availability, applications received after January 4 will be considered. If you do not receive a confirmation letter from us within two weeks of submission, please contact the Admissions Director.
- STUDENT EVALUATION / RECORD RELEASE: Forward the Student Evaluation and the Record Release forms no earlier than December 1 to your child's teacher/school with your signature. Both should be returned to Park Street School by February 1.
- TESTING: Schedule an appointment for testing with the Admissions Director. All testing will take place in the morning, during the first two weeks of February. Allow 1 ½ to 2 hours.
- FINANCIAL ASSISTANCE DEADLINE: Submit financial assistance application no earlier than November 15, 2009 and no later than January 31, 2010. By February 13, the Business Office should have copies of: 1.) signed prior and current year (year prior to due date) tax returns; 2.) accompanying W-2s; and 3.) signed form 4506-T.
- DECISION / REPLY DATES: Letters of Acceptance will be mailed by March 10. Replies should be returned to Park Street School within a month along with a \$1,200 non-refundable deposit.