



## ADMISSIONS CHECKLIST

- OPEN HOUSE: Attend a pre-scheduled Open House to tour our facility. See and hear about our curriculum. Meet teachers, board members and current parents.  
and/or
- SCHOOL TOUR: Schedule a tour with the Admissions Department to see our facility and observe the classrooms.
- APPLICATION: Submit an application along with the \$75 registration/testing fee, payable to Park Street Kids, by January 4. Upon availability, applications received after January 4 will be considered. If you do not receive a confirmation letter from us within two weeks of submission, please contact the Admissions Director.
- OBSERVATION: You will be called to schedule an appointment for student group observation with the Admissions Director. All group observation will take place in the morning at Park Street Kids during the month of January. Allow 40 minutes.
- FINANCIAL ASSISTANCE DEADLINE: Submit financial assistance application no earlier than November 15, 2009 and no later than January 31, 2010. By February 13, the Business Office should have copies of: 1.) signed prior and current year (year prior to due date) tax returns; 2.) accompanying W-2s; and 3.) signed form 4506-T.
- DECISION / REPLY DATES: Letters of Acceptance will be mailed by March 10. Replies should be returned to Park Street School within a month along with a \$1,200 non-refundable deposit.